



C. U. SHAH UNIVERSITY
Wadhwan City

FACULTY OF: - MANAGEMENT STUDIES

DEPARTMENT OF: - Post Graduate Diploma in Hospital Management & Administration

SEMESTER:- II

CODE: - 5MS02HOM1

NAME: – Hospital Operations Management -II

Teaching & Evaluation Scheme

Subject Code	Name of the Subject	Teaching Scheme (Hours)				Credits	Evaluation Scheme							
		Th	Tu	Pr	Total		Theory				Practical (Marks)			Total
							Sessional Exam		University Exam		Internal		University	
							Marks	Hrs	Marks	Hrs	Pr/Viva	TW	Pr	
5MS02HOM1	Hospital Operations Management -II	3	0	0	3	3	30	1	70	3	---	---	---	100

• **Objective:**

To help the learner understands the functioning of the hospital; the role, responsibility, limitations and accountability of each department and health care provider so that he is able to join the team and then manage the hospital.

- **Prerequisite:** Understanding of English language.

Course outline

Sr. No.	Course Contents	Number of Hours
1	Hospital Information Management- IT in hospital	3
2	Medical Records Management- Documentations	3
3	Pharmacy Services	3
4	Bio Medical Waste Management	3
5	Bio Medical Equipments and Medical Devices	3
6	Health Insurance and Medical Tourism	3
7	Hospital Store Management (Material Management/ Inventory control)	3
8	Disaster Management in Hospitals	3
9	Infection Control	3
10	Teaching Hospital & Super-specialty Health Care	3
	Total Hours	30

Learning Outcomes

At the end of this course students will be able to:

Understand the Functioning of different departments of the Hospital.
Understand the Roles and Responsibility of the support services.

Teaching & Learning Methodology

- Lectures
- Class Participation
- Hospital Tour

Books Recommended

1. Hospital Waste Management & it's Monitoring – By Madhuri Sharma – Jaypee Brothers, New Delhi
2. Hospital Infection Control – By S.A. Tabish – Academa, New Delhi
3. Sana's Guidelines for Hospital Infection Control – By Mohd. S. Khan – Jaypee Brothers, New Delhi
4. Medical Stores Management – By Shakti Gupta & Sunil Kant - Jaypee Brothers, New Delhi
5. Purchasing & Materials Management – By P. Gopalkrishnan – Tata McGraw Hill.
6. Medical Records, Organisation & Management – By G.P. Mogli – Jaypee Brothers, New Delhi.
7. Emergency Medical Services & Disaster Management – By D.K. Dave & Shakti Gupta – Jaypee Brothers, New Delhi.
8. Park's Text Book of Preventive & Social Medicine –By K. Park - Banarasidas Bhanot, Jabalpur.
9. Essential of Hospital Support Services & Physical Infrastructure – By Madhuri Sharma – Jaypee Brothers, New Delhi.
10. Hospital Services Management – By S.K. Parthsarathi – K.J. Hospital, Madras.
11. Management Information System – By Waman s. Javdekar – McGraw Hill.